



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

2010 FEB 23 11:19:40

COUNTY OF SANTA BARBARA  
CLERK OF THE BOARD OF SUPERVISORS  
105 E. ANAPAMU STREET, SUITE 407  
SANTA BARBARA, CA 93101  
(805) 568-2240

Department Name: General Services  
Department No.: 063  
For Agenda Of: 3/2/2010  
Placement: Set Hearing  
Estimated Time: 30 min. on 03/09/2010  
Continued Item: No  
If Yes, date from: N/A  
Vote Required: 4/5

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**TO:** Board of Supervisors

**FROM:** General Services Bob Nisbet, Director (560-1011) *Robert Nisbet*  
Contact Info: Paddy Langlands, Assistant Director (568-3096)

**SUBJECT:** ITD Enhanced Computer Room at BGC Building C in Santa Maria Project #8687-  
Set Hearing and Approval of Plans & Specifications and Authorization to Bid,  
5<sup>th</sup> Supervisorial District

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**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors set a hearing for March 9, 2010 to:

- A. Approve the plans and specifications for the ITD Enhanced Computer Room at 2125 S. Center Point Parkway, Santa Maria. The estimated construction cost is \$250,000; and
- B. Approve the Categorical Exemption pursuant to the County's California Environmental Quality Act (CEQA) guidelines for the ITD Enhanced Computer Room at 2125 S. Center Point Parkway, Santa Maria; and
- C. Authorize the Director of General Services to advertise for construction bids for the ITD Enhanced Computer Room at 2125 S. Center Point Parkway, Santa Maria; and
- D. Approve the attached Budget Revision Request (BJE # 0000788); and
- E. Receive a backup generator from Cox Communications Santa Barbara as a gift in compliance with Board Resolution 99-485 (Acceptance of Gift Policy).

**Summary Text:**

This project will create a new Enhanced Computer Room (ECR) for ITD that will provide redundant IT services that strategically meet the County's information technology mission critical needs, and has been

proposed by the Information Technology Department. The total cost of the project including design, construction and management, is \$350,000. The design and construction is funded by the Information Technology Department's Unreserved Retained Earnings.

Cox Communications Santa Barbara is donating a 225kv generator that will be used for backup power for the Enhanced Computer Room as well as other needs in the building.

**Background:**

The Project will transform a portion of the existing first floor storage space in Building C of the Betteravia Government Center into an Enhanced Computer Room (ECR) with appropriately designed building support systems sized to the IT equipment planned to be installed in the room. The expected scope includes both interior and exterior work in the area. The scope also includes the provision of electrical and mechanical systems to support the ECR

Pursuant to the County's CEQA guidelines, this project has been determined to be exempt from further environmental review (See attached Notice of Exemption). Approval of the Notice of Exemption shall indicate the Board of Supervisors' approval of this project and will commence the appeal period, pursuant to CEQA guidelines.

This project was recommended for funding in the FY 2009/2010 Capital Improvement Plan.

Cox Communications Santa Barbara is a community partner and has recently been upgrading their Goleta facilities which resulted in an excess diesel powered backup generator becoming available. The Betteravia Government Center computer room project requires an increased capacity generator of at least 100 kv. The generator being donated by Cox Communications is 225kv and will allow General Services to use the excess capacity of this generator for other needs in the building. The retail value of this 225kv generator is \$140,000. The project budget will realize a net savings of \$85,000.

**Fiscal and Facilities Impacts:**

Budgeted: Yes **Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
IT Department - Retained Earnings-Unreserved	\$ 350,000.00	\$ 24,000.00	\$ 350,000.00
Total	\$ 350,000.00	\$ 24,000.00	\$ 350,000.00

Narrative:

The total Project Budget including construction, engineering and design and project management is \$350,000.00. The design and construction is funded by the County of Santa Barbara Information Technology Department. Funds are available in Fund 1919 Retained Earnings, GL Account 2350.

**Special Instructions:**

Please forward a copy of the Minute Order to Todd Morrison, General Services Department - Support Services Div., Courthouse East Wing.

**Attachments:**

1. Categorical Exemption
2. Budget Revision Request
3. BJE #0000788

**Authored by:**

Todd Morrison, AC, Project Manager, (934-6228).

NOTICE OF EXEMPTION

TO: Santa Barbara County Clerk of the Board of Supervisors

FROM: General Services Department, Support Division

The project or activity identified below is determined to be exempt from further environmental review requirements of the California Environmental Quality Act (CEQA) of 1970, as defined in the State and County Guidelines for the implementation of CEQA.

APN(s): N/A Case No.: 8687

Location: Santa Maria, Fifth Supervisorial District

Project Title: ITD Enhanced Computer Room at Beterravia Government Center Building C

Project Description: This proposed project will transform a portion of the existing first floor storage space in Building C of the Betteravia Government Center into an Enhanced Computer Room (ECR) with appropriately designed building support systems sized to the IT equipment planned to be installed in the room. The scope includes the provision of electrical and mechanical systems to support the ECR

Exempt Status: (Check one)

- ☐ Ministerial  
☐ Statutory  
☒ Categorical Exemption  
☐ Emergency Project  
☐ No Possibility of Significant Effect [§15061(b,3)]

Cite specific CEQA Guideline Section: 15301(a) Existing Facilities. Class I consists of the operation, repair, maintenance, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that previously existing, including but not limited to.... (a) Interior or exterior alterations involving such things as interior partitions, plumbing, and electrical conveyances;

Reasons to support exemption findings (attach additional material, if necessary): This project consists of alterations to an existing building, involving negligible expansion beyond that previously existing.

[Signature]  
Department/Division Representative

1/27/2009  
Date

Note: Upon project approval, this form must be filed with the County Clerk of the Board and posted by the Clerk of the Board for a period of 30 days to begin a 35 day statute of limitations on legal challenges.

\_\_\_\_\_  
Date Filed by County Clerk

# Budget Revision Request

Gov. Code Sec. 29125 & 29130

BJE 0000788

Budget Journal Entry #

JE

Related Journal Entry #

**Subject / Title:** Provide a short description for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

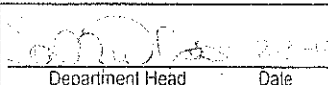
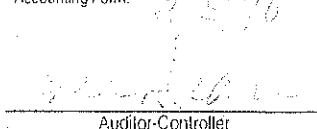
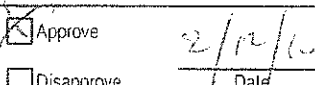
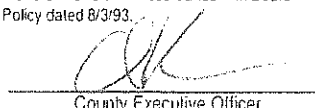
Information Technology, Communications: Move budget appropriation from Equipment LI 8300 to Structural Improvements LI 8200 for the Santa Maria enhanced computer /communications room.

**Justification:** For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

The Information Technology Department (ITD) currently operates a small communications/computer room in the Betteravia Government Center Building C in Santa Maria. The current room is out of capacity and due to weight restrictions, no more equipment can be added to the room. The new room is key to implementation of redundant communication channels necessary to ensure reliability of the County's data network. The new room will occupy space previously used by Social Services. The General Services capital project team projects that it will cost \$350,000 to renovate the vacated space to accommodate the equipment that will be used in the room and General Services will manage this construction project (8687). Communications FY09-10 adopted budget includes \$500,000 for Equipment LI8300. The budget total amount was set to include equipment for the enhanced computer room. However, the correct line item for capital improvements is LI8200 Structures & Structural Improvements. This budget revision request is to approve a budget line item change from Equipment LI8300 to Structural Improvements LI8200 with no net financial impact.

## Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 066 / 1919 / 8300	Department / Fund 066 / 1919 / 8200	Department / Fund /	Department / Fund /
Salaries & Benefits	00	00	00	00
Services & Supplies	00	00	00	00
Other Charges	00	00	00	00
Fixed Assets	(350,000) 00	350,000 00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Sources:				
Revenue	00	00	00	00
Other Financing Sources		00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Effect on Contingency / RE	00	00	00	00

<b>Departmental Authorization</b>  Department Head _____ Date _____  Department Head _____ Date _____  Department Head _____ Date _____	<b>Auditor-Controller</b> Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.  Auditor-Controller _____	<b>CEO's Recommendation</b> <input checked="" type="checkbox"/> Approve  <input type="checkbox"/> Disapprove _____ Date _____ Transfer/Revision in Accordance with Board Policy dated 8/3/93.  County Executive Officer _____	<b>Board of Supervisor's Action</b> <input type="checkbox"/> Approved _____ Date _____ <input type="checkbox"/> Disapproved _____ Date _____ Agenda Item _____ Clerk of the Board of Supervisors _____
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# Budget Journal Entry

Document Number: BJE - 0000788 Batch ID: 1171355  
 Document Description: SM Enhanced Comm Room Project #8687  
 Post On: Processed On:  
 Processed By:

## References

Audit Trail:

## Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
1919	066	2530	8300	350,000.00		3100			201006	SM ECR budget move to structural improvements
1919	066	2530	8200		350,000.00	3100			201006	SM ECR budget move to structural improvements
Total				350,000.00	350,000.00					

## Signatures

Signed By: Signed On: Department:  
 Robin Wilkins 2/3/2010 7:31:12 AM 066 - Information Technology