



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: March 16, 2021
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Van Do-Reynoso, MPH, PhD, Director
Director(s) Public Health Department
Contact Info: Kim Loyst, IT Manager (805-681-5172)

SUBJECT: **Simpler Solutions Professional Services Agreement**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors consider recommendations as follows:

- a) Approve and authorize the Chair to execute an Agreement with Simpler Systems for the Healthy Families America Data Collection and Reporting Project the period of March 16, 2021 through June 30, 2023 for a total amount not to exceed \$184,320.
- b) Approve and authorize the Director of the Public Health Department, or designee, to make immaterial amendments in accordance with Agreement Section 35.
- c) Determine that these activities are exempt from California Environmental Quality Act review per CEQA Guideline Section 15378(b)(4), since the recommended actions are government fiscal activities which do not involve commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

This item is on the Agenda to execute an Agreement with Simpler Systems to design a web-based repository to accommodate the integration of Healthy Families America (HFA) in the Maternal Child and Adolescent Health (MCAH) Program of the Public Health Department. This new software will incorporate all necessary HFA Best Practice Standards, with a goal of low or zero paper. Simpler Systems will incorporate this new module in the existing Public Health Nursing Database and leverage efficiencies and upgrades in design to benefit the entire MCAH Program.

Background:

HFA is a voluntary home visiting program launched in 1992 by Prevent Child Abuse America (formerly known as the National Committee to Prevent Child Abuse), with funding from Ronald McDonald House Charities and the Freddie Mac Foundation, and is founded on the ideals of excellence, trust, and transformation. The program was designed to promote positive parenting, enhance child health and development, and prevent child abuse and neglect.

In 2011, HFA was recognized by the US Department of Health and Human Services as a one of seven proven home visiting models, a distinction that came after a thorough review of research. To date 46 home visiting models have been reviewed, with 18 models meeting criteria for Maternal, Infant, and Early Childhood Home Visiting (MIECHV) funding. Furthermore, HFA is the only national home visiting model that requires its programs to complete a comprehensive accreditation process that is linked to best practice standards.

HFA helps measurably improve child well-being.

- HFA participation is correlated with healthier birth rates, lower complications, and reductions in child neglect and abuse.
- HFA children exhibit fewer behavioral and developmental problems.
- HFA children score higher on tests measuring cognitive development and improve academic performance.
- HFA also improves access to health care, helping parents obtain insurance coverage and establish a medical care routine.

Performance Measure:

Estimated Project Timeline:

Healthy Families America affiliation is set to be completed by early February, at which point we will receive all the necessary documentation to review program requirements and assessment tools. This gives this project a very short turnaround time to complete some preliminary steps to be ready by April 2021.

February 2021 – April 2021

Review and understand requirements, which includes the breakdown of each data point and develop a preliminary user interface to capture this data. Initial training of ‘Super Users’ from the MCAH Program in order to commence the testing phase. Work on internal best practice and application documentation. Implement primary rollout.

May – December 2021

Continue development of non-critical portions of data capture needs, review, address and improve any issues in the preliminary rollout workflows, if needed. Provide training to Administration staff and develop reporting interface.

January – December 2022

General development of the system, with modifications if there are changing requirements. Review and make adjustments of any reporting needs/changes.

Note: Timeline is an estimate; additional non-mitigated requests/attributes can extend times.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Funding will come from the California Home Visit Project Innovation Award, which was approved by the Board on December 15, 2020. This Agreement is budgeted for in the FY 20/21 County Budget as well as the FY 21/22 Recommended County Budget. It will be added to the FY 22/23 Recommended Budget next year. The budget amounts are as follows:

- FY 20/21 \$75,000
- FY 21/22 \$75,000
- FY 22/23 \$34,320

<u>Funding Sources</u>	<u>Estimated FY 2020-21 Cost:</u>	<u>Projected FY 2021-22 Cost</u>	<u>Projected FY 2022-23 Cost</u>	<u>Total Agreement Cost</u>
General Fund				
State	\$ 75,000.00	\$ 75,000.00	\$ 34,320.00	\$ 184,320.00
Federal				
Patient Service Fees				
Total	\$ 75,000.00	\$ 75,000.00	\$ 34,320.00	\$ 184,320.00

Key Contract Risks:

There are a number of risks that have the potential of add costs and time:

- Delayed testing of the system by Public Health staff being redirected to COVID tasks.
- Changes in the Healthy Families America Requirements.
- Request of additional ‘out of scope features’ that could add cost and time to the project.
- Grant not fully funded or revoked.

Public Health Analyst, MCAH Manager, and Simpler Systems are committed to work together to mitigate risks of delay. Due to the reduced timeline, Simpler Systems will include extra staff resources and will meet with Public Health IT Analyst twice a week to meet the deadline. However, some of the risks are driven by external factors. Risks are further mitigated through the inclusion of a termination of convenience clause in the Agreement.

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Special Instructions:

Please execute two original (2) Agreements with Simpler Systems and retain one (1) original Agreement and one (1) Minute Order for pick-up by the department. Please email Kelly.Lazarus@sbcphd.org when available for pickup.

Attachments:

- A. Simpler Systems Professional Services Agreement

Simpler Systems Professional Services Agreement

Agenda Date: March 16, 2021

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Authored by:

Kim Loyst, IT Manager