



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: April 6, 2021
Placement: Departmental
Estimated Tme: 30 minutes
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Janette D. Pell, Director General Services, 805-568-2626 
Director(s)
Contact Info: Patrick Zuroske, Asst. Director General Services, 805-568-3096
SUBJECT: Five Year Capital Improvement Program, FY 2021-22 through FY 2025-26; All Districts

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

It is recommended that the Board of Supervisors:

- a) Receive and file the Detailed Five Year Capital Improvement Program, FY 2021-22 through FY 2025-26;
- b) Review and grant preliminary, non-binding conceptual approval of the projects contained in the CIP;
- c) Refer new CIP Projects to the Planning Commission and request analysis of these projects proposed for planning, initiation, or construction in future fiscal years for conformity with the County Comprehensive Plan per Government Code 65401 and 65402; and
- d) Determine that the proposed actions do not constitute a "Project" within the meaning of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines §15378(b)(5) as they consist of organizational or administrative activities of government that will not result in direct or indirect changes in the environment; and that the proposed actions do not constitute "Approval" within the meaning of CEQA Guidelines §15352 as they do not commit the County to a definite course of action in regard to any project.

Summary Text:

The five-year Capital Improvement Program (CIP) (Attachment 1) is a compilation of projects intended to implement various plans, including community plans, facilities plans, County Comprehensive (General) Plan, Net Zero Energy policy, and Accessibility programming. Projects and programs in the CIP quantify current and future capital needs. Accordingly, it includes projects for County buildings and grounds, parks, new and improved roads and bridges, solid waste operations and stormwater system improvements. Since the CIP includes estimates of capital needs, it provides the basis for setting priorities, reviewing schedules, developing funding policy for proposed improvements, monitoring and evaluating the progress of capital projects, and informing the public of projected capital improvements and future funding needs. Some projects included in the CIP are non-recurring, have a long service life, and are generally over \$100,000; these projects will be underway during Fiscal Years 2021-22 through FY 2025-26 based on available funding. Other projects and programs in the CIP are recurring, including such categories as safety, maintenance (both current and deferred), energy reduction/efficiency, renewable energy and storage, accessibility, security, and parking lot repair. As we take the next steps to enhance the CIP development process, it is important to include all of the programs that allow staff to bring resources to areas of highest priority.

Beginning in FY 2020-21, General Services (GS), in partnership with the Department of Public Works (DPW) and the Community Services Department - Parks (CSD-Parks) modified the CIP program to focus on four core areas. These areas are as follows:

- Category One - 1A – Projects & Programs Conditionally Recommended for Funding in the Current Fiscal Year by the General Fund and 1B Additional GS – High Priority Projects Recommended for Future Available Funding: Recurring programs, such as accessibility, energy reduction/efficiency, electrical infrastructure replacement, and deferred maintenance are included within this category. These programs allow GS to focus funding on regulatory, asset protection, and policy driven requirements. Specific projects funded by the General Fund, that have gone through a project submittal, scoring, and prioritization process are also included in this category. ***This year's program includes multiple projects that can be considered for the program if additional funding should become available.***
- Category Two – Projects Funded Outside of the General Fund: This category includes prioritized projects funded through sources outside of the general fund and beginning in FY 2021-22. The funding for these projects comes from Certificates of Participation (COPs), Special District Funds, grant funds, state and federal funds, and other possible funding sources.
- Category Three – Projects Previously Funded and Underway: There are a significant volume of projects that are multi-year and are in various stages of development or construction. These projects should be noted as part of an active CIP program, but do not specifically require new funding in the current fiscal year.
- Category Four – Projects In Early Development that are Unfunded, with Funding To Be Determined: There are multiple projects across GS, DPW, and CSD-Parks that are in the early stages of development and may not have specific funding appropriated at this time. Many of these projects are required for inclusion in various local and state plans (i.e., Transportation Improvement Plan, Community Services Plan, etc.), and are reported in this category to fulfill these regulatory requirements, and to provide an overview of future projects and long-term County priorities. ***Potential renewable energy and battery projects to improve the resiliency of County facilities are also included in this category.***

The FY 2021-22 through FY 2025-26 CIP contains 20 recurring programs and project categories that have funding allocated annually based on prioritized projects within each category. The table below presents the

five year CIP Recurring Program and Project Plan for General Services, DPW, and CSD – Parks. The FY 2021-22 through FY 2025-26 Recommended Budget and Plans include primarily projects and programs that are recurring and have identified planned projects over the period. Recurring facility improvement projects are prioritized and funding is identified annually to address the highest priority projects. Larger facility and other improvement projects are non-recurring, and cover multiple fiscal years to complete and fund.

CAPITAL IMPROVEMENT PROGRAM
FY 2021-22 thru FY 2025-26

DEPARTMENT / PROGRAM	PY 20-21 Carry Forward	FY 2021-22 Recommended	FY 2022-23 Plan	FY 2023-24 Plan	FY 2024-25 Plan	FY 2025-26 Plan	FY 2021-22 thru FY 2025-26 Total
GENERAL SERVICES							
Recurring/Yearly Programs (18% Maintenance Funding) ¹	\$ -	\$ 2,701,100	\$ 2,755,122	\$ 2,810,224	\$ 2,866,429	\$ 2,923,758	\$ 14,056,633
Recurring/Yearly Projects (General Fund)	\$ -	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 9,000,000
Facility Improvements ²	\$ -	\$ 5,235,000	Determined Annually	Determined Annually	Determined Annually	Determined Annually	\$ 5,235,000
Facility Improvements (Deferred from previous years)	\$ 13,800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,800,000
Facility Improvements (Deferred from prev. years - Other funding)	\$ 5,760,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,760,000
TOTAL GENERAL SERVICES	\$ 19,560,000	\$ 9,736,100	\$ 4,555,122	\$ 4,610,224	\$ 4,666,429	\$ 4,723,758	\$ 47,851,633
DEPARTMENT OF PUBLIC WORKS							
Road – Pavement, Hardscape, Bridge Repair, Rehab, and Replacement	\$ 21,531,000	\$ 17,635,000	\$ 14,936,000	\$ 9,700,000	\$ 9,700,000	\$ 10,700,000	\$ 84,202,000
General Maintenance Bridges & Low Water Crossings	\$ 9,602,000	\$ 4,660,000	\$ 14,754,000	\$ 29,064,000	\$ 26,189,000	\$ 13,761,000	\$ 98,030,000
Traffic & Circulation Improvements	\$ 2,520,000	\$ 2,636,000	\$ 3,565,000	\$ 8,717,000	\$ 4,940,000	\$ 1,460,000	\$ 23,838,000
Culverts & Drainage Structures	\$ 550,000	\$ 315,000	\$ 579,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 2,344,000
Capital Equipment	\$ 2,204,000	\$ 851,000	\$ 3,214,000	\$ 3,150,000	\$ 3,100,000	\$ 2,900,000	\$ 15,419,000
Flood Control & Water Resources	\$ 37,813,000	\$ 12,992,000	\$ 24,230,000	\$ 7,316,000	\$ 3,070,000	\$ 35,000	\$ 85,456,000
LCSD	\$ 10,689,000	\$ 17,327,000	\$ 36,816,000	\$ 20,614,000	\$ 5,065,000	\$ 10,708,000	\$ 101,219,000
RRWM	\$ 264,000	\$ 382,000	\$ 625,000	\$ 1,265,000	\$ -	\$ -	\$ 2,536,000
TOTAL DPW	\$ 85,173,000	\$ 56,798,000	\$ 98,719,000	\$ 80,126,000	\$ 52,364,000	\$ 39,864,000	\$ 413,044,000
COMMUNITY SERVICES DEPARTMENT - PARKS							
Park Recurring/Yrly Programs (18% Maint Funds) *County Service Area	\$ -	\$ 1,539,400	\$ 1,570,188	\$ 1,601,592	\$ 1,633,624	\$ 1,666,296	\$ 8,011,099
Park Recurring/Yearly Projects (General Fund)	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000
Park Recurring Equipment/Yearly Projects	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 2,700,000	\$ 3,300,000
Park Facility and Site Improvements	\$ 7,109,000	\$ 5,542,000	\$ 16,530,000	\$ 3,959,000	\$ 4,985,000	\$ 63,829,000	\$ 101,954,000
Park Renewable Energy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,725,000	\$ 4,725,000
Park Trails	\$ -	\$ -	\$ 300,000	\$ 700,000	\$ 1,305,000	\$ 925,000	\$ 3,230,000
Community Plan Parks and Open Spaces	\$ 4,406,000	\$ 600,000	\$ 4,572,000	\$ 2,150,000	\$ 500,000	\$ 72,890,000	\$ 85,118,000
Park Facility Improvements (Deferred from previous years)	\$ 30,756,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,756,000
Park Pavement Improvements (Deferred from previous years)	\$ 24,420,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,420,000
TOTAL CSD - PARKS	\$ 66,691,000	\$ 8,331,400	\$ 23,622,188	\$ 9,060,592	\$ 9,073,624	\$ 147,235,296	\$ 264,014,099
GRAND TOTAL	\$ 171,424,000	\$ 74,865,500	\$ 126,896,310	\$ 93,796,816	\$ 66,104,053	\$ 191,823,054	\$ 724,909,732

¹Recurring/Yearly Programs funding plan in future years includes a 2% escalation

²Facility Improvements Allocation is determined annually and does not represent specific projects

New Projects and Programs:

There are several new GS, DPW, and CSD-Parks capital projects or programs within the FY 2021-22 through FY 2025-26 CIP (Attachment 1).

Key Risk Factors:

FY 2021-22 through FY 2025-26 CIP Plan: There are in excess of 300 Countywide facilities that support a wide range of County operations, spanning from first responders, mental health services, administration functions, to public health, recreation and law enforcement services. Each year County General Services staff, in conjunction with staff from multiple other departments, identify critical repair, rehab, maintenance, and in some cases, replacement for these facilities. This is also the case with Public Works and CSD – Parks. These are core services of the County and are crucial to deliver customer focused services to the community. A well-structured and progressive CIP program that utilizes conditional data, experience, and commitment of a dedicated staff is a cornerstone to maintaining our facilities and infrastructure. The on-

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going, yearly investment outlined in the FY 2021-22 CIP provides the vision and guidance for funding current and future projects that keeps our community and staff healthy and safe.

Fiscal and Facilities Impacts:

There are no fiscal or facility impacts resulting from the recommended actions requested at this time.

Special Instructions:

Please return a Minute Order to Patrick Zuroske, General Services

Attachments:

- 1) FY 2021-26 Capital Improvement Program

Authored by:

Patrick Zuroske, Assistant Director General Services (805-568-3096)