

**Attachment A—March 9, 2021 Minutes of the Board of Directors**

**MEETING MINUTES**  
**OLIVE GROVE CHARTER SCHOOL**  
**BOARD OF DIRECTORS**  
**Date: Tuesday, March 9th, 2021**  
**Time: 6:00 p.m. (Pacific Daylight Time)**

**Teleconference Number:**  
631-538-0643 (281 274 036#)

**CALL TO ORDER**

Deb Willems calls the Olive Grove Charter, Inc. to order at 6:04 p.m.

**ROLL CALL**

Deb Willems-present  
Perisa Brown-present @ 6:05  
Hank Gallina-present  
Jackie Heidt-present  
Lisa Morales-present

**APPROVAL OF AGENDA**

**MOTION:** Deb Willems moved to approve the Action Agenda as presented. Hank Gallina  
Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

**PUBLIC COMMUNICATION ON NON-AGENDA ITEMS**

None

**PUBLIC COMMUNICATION ON AGENDA ITEMS**

None

**Reports/Trainings/Presentations**

Executive Directors Report- Forms 700 are due April 1<sup>st</sup>,2021.

Authorizer site visit is approaching.

COVID update is OGCS is not reopening at this time but may have a summer program to help assist with Math graduation requirements.

Vaccinations are available through SBCEO, CVS, and Rite Aid.

Positive Climate Response Survey reported and positive outcomes.  
Wrapping up ELPAC testing which has been in-person.  
Annual updates on the LCAP have started.  
Lottery will take place at the end of March.  
CCSA conference will be March 15<sup>th</sup>-March 19<sup>th</sup>. Eleven staff are registered for the conference.

Board Members Report- Nothing to report at this time.

Financial Report- Presented by Mari Michel on January Cash Flow.

Presentation from Amber Manko, lead school counselor, on counseling support during the pandemic and Summer Thomas, Special Education Support Facilitator, on serving Students with Disabilities.

Trainings-none

#### **APPROVAL OF CONSENT AGENDA**

**MOTION:** Deb Willems moved to approve the Consent Agenda including Board Minutes from January 26th, 2020 as presented. Lisa Morales Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

Olive Grove Charter Schools 2021-2021 2<sup>nd</sup> Interim Budgets presented by Kristin Nowak.

#### **ACTION ITEMS**

**MOTION:** Deb Willems moved to approve the Second Interim Report for Olive Grove Charter Buellton, Lompoc, Orcutt/Santa Maria, and Santa Barbara. Jackie Heidt Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

The undersigned, Lisa Morales, Vice President, does hereby certify on behalf of Olive Grove Charter Schools., Inc, a California Nonprofit Public Benefit Corporation, to Lumen Capital LLC, a Delaware limited liability company.

**MOTION:** Deb Willems moved to approve the Board Resolution Regarding Financing Arrangement between OGCS, Inc. and Lumen Capital LLC. Hank Gallina Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

**MOTION:** Deb Willems moved to approve the 2021-2022 School Calendar. Hank Gallina Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

Morgan Haggmark has accepted an offer of employment for the position of Independent Study Teacher effective March 1, 2021.

**MOTION:** Deb Willems moved to approve the Public Employee Appointment. Henry Gallina Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

Lessor and Lessee entered into the certain Lease Agreement dated July 7, 2016; and subsequently modified January 31, 2018 (First Amendment to Lease) and July 11, 2019 (Second Amendment to Lease); By this Third Amendment, Lessor and Lessee are desirous of modifying the Lease and terms concerning Base Rent and the premises.

**MOTION:** Deb Willems moved to approve the Third Amendment to lease for Santa Barbara Facility. Lisa Morales Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

Consistent with Olive Grove Charter School, Inc.'s legal duty to maintain a safe and healthy workplace and to limit the spread of COVID-19, the school has adopted the following COVID-19 employee vaccination policy. The purpose of this policy is to protect the health, safety, and well-being of all school employees, students, families, and stakeholders to the maximum extent possible, and to facilitate a safe and meaningful return to in-person instruction.

**MOTION:** Deb Willems moved to approve the OGCS, Inc. COVID-19 Vaccination Policy. Jackie Heidt Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

In compliance with the Political Reform Act of 1974, California Government Code Section 87100, et seq., Olive Grove Charter Schools, Inc. hereby adopts this Conflict of Interest Code which shall apply to all governing board members and all other designated employees of Olive Grove Charter Schools, Inc. as specifically required by California Government Code Section 87300.

**MOTION:** Deb Willems moved to approve the OGCS, Inc. Conflict of Interest Code.

Lisa Morales Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

Olive Grove Charter Schools, Inc. does not discriminate on the base of race, color, national origin, sex, disability, age, or any other legally protected category in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Meg Rydman, Executive Director.

**MOTION:** Deb Willems moved to approve the OGCS, Inc Notice of Non-Discrimination.

Lisa Morales Seconded.

A vote of 5-0. **ADOPTED**

Deb Willems (Y) Perisa Brown (Y) Hank Gallina (Y) Jackie Heidt (Y) Lisa Morales (Y)

#### **DISCUSSION/INFORMATIONAL ITEMS**

Schedule additional April/May Board Meeting Date-May 11<sup>th</sup>, 2021 @ 6p.m.

New Business/Future Agenda Items-none

#### **Call to Closed Session @ 7:35**

##### **Closed Session Items**

Public Employee Performance Evaluation

Title: Executive Director

#### **Return to Open Session @ 8:06**

##### **Report Action from Closed Session**

The Board developed three main goal categories around test scores, employee job satisfaction, and the budget. They will work to finalize the baseline metrics both to use in formally

evaluating the Executive Director this Spring and to get a head start for next year. They are also working on a form and formalized process for consistency's sake.

**NEXT MEETING DATE**

Tuesday, May 11, 2021, 6pm

Tuesday, June 8, 2021, 6pm- Public hearing for Local Control Accountability Plans

**ADJOURNMENT**

The meeting was adjourned at 8:11 p.m.