



CALIFORNIA GOVERNMENT OPERATIONS AGENCY

**GAVIN NEWSOM**

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**YOLANDA RICHARDSON**

*Secretary*

**JULIE LEE**

*Undersecretary*



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- Office of Administrative Law
- Franchise Tax Board
- Department of General Services
- Department of Human Resources
- State Personnel Board
- Public Employees' Retirement System
- State Teachers' Retirement System
- Department of Technology
- Victim Compensation Board
- Department of Tax and Fee Administration
- California Complete Count Office
- Office of Digital Innovation



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March 22, 2021

Dear Chief Administrative Officers/Legal Counsel for California's Local Health Jurisdictions:

This letter is to further clarify and refine the California Government Operations Agency's (Agency) understanding of how the MOU between Agency and Local Health Jurisdictions (LHJs) will operate.

Agency shall instruct Blue Shield, acting as the third-party administrator (TPA) supporting the statewide network of vaccinating providers, to include in the statewide network, during the transition period to TPA management of the network of vaccination providers within Counties/LHJs, all private, approved vaccine providers currently receiving allocations from the County/LHJ that are meeting the County's/LHJ's participation requirements, which include timely data reporting and vaccinating with a focus on equity. Providers shall make a good-faith effort to align with requirements for participation in the statewide network as quickly as possible. Additionally, Agency shall instruct TPA to permit such vaccine providers to transition their sites to MyTurn at an appropriate time, consistent with adding requested functionality to MyTurn, providing requested support for on-boarding, and addressing identified concerns.

Additionally, County/LHJ-operated clinics shall be able to maintain "closed pod" vaccination structures to allow them to focus on their eligible populations and shall report daily vaccine inventories, transfers, redistributions, and reporting to CAIR2, thereby facilitating visibility and oversight for the Agency of the entire Statewide Vaccine Network. Such clinics shall have the option of delaying transition to MyTurn until such a time as Agency and County agree that adoption of the MyTurn platform will not hamper these clinics' vaccine distribution efforts.

**YOLANDA RICHARDSON**  
*Secretary*

With these additional assurances, we look forward to receiving your signed MOU as soon as possible so that we may include you in the state's vaccination network.

Should you have any additional questions, please contact me at [Gabriel.ravel@govops.ca.gov](mailto:Gabriel.ravel@govops.ca.gov) or (916) 651-9011.

Sincerely,

/s/

Gabriel Ravel  
Deputy Secretary and General Counsel  
California Government Operations Agency



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