



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Behavioral Wellness
Department No.: 043
For Agenda Of: April 20, 2021
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Alice Gleghorn, PhD (Director)
Director(s) Behavioral Wellness, 805-681-5220
Contact Info: Lindsay Walter, Deputy Director of Administration and
Operations
SUBJECT: Behavioral Wellness Salary Resolution Amendment - To add two Department
Business Specialists

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence Human Resources

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Adopt the Resolution in Attachment A, effective April 19, 2021, to add two (2.0 FTE) Department Business Specialist I/II legal positions to the Department of Behavioral Wellness (BWell); and
- B. Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in potential physical impacts on the environment, and therefore not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(4) of the CEQA guidelines.

Summary Text:

This item is on the agenda to request that the Board adopt an amendment to the Salary Resolution to add two (2.0 FTE) Department Business Specialist I/II legal positions to BWell.

Background:

BWell serves as fiscal and administrative agent for the Workforce Education and Training Program for the Southern County Regional Partnership (SCRCP). The SCRCP consists of the public mental health departments from Santa Barbara, San Bernardino, Imperial, Kern, Orange, Riverside, San Diego, San Luis Obispo, and Ventura counties, as well as the Los Angeles County Tri-City region (Claremont, La Verne, and Pomona). In order to provide these services for the SCRCP, BWell is requesting the addition of two legal positions (2.0 FTE) Department Business Specialists.

Funding for these positions is from the Office of Statewide Health Planning and Development (OSHPD). The OSHPD agreement was approved by the Board of Supervisors on January 12, 2021 for \$15,340,829 for the period of February 15, 2021 through June 30, 2026. BWell estimates its administrative costs to be \$3,068,164; however, this amount may change and BWell may incur up to 15% of the total grant funding amount for administrative costs which will cover these positions.

BWell is responsible for coordinating and administering SCRCP programs and activities and negotiating and monitoring contracts that achieve the goals and objectives established by OSHPD and the SCRCP. The Department Business Specialist duties will include SCRCP coordination, contract management, data collection, and the OSHPD agreement deliverables reporting.

Approval of the recommended actions will allow Behavioral Wellness to add the following personnel:

1. Two (2) 1.0 FTE Department Business Specialist I/II positions.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 20-21</u>	<u>FY 21-22 (ongoing thru FY 25-26)</u>
General Fund		
State	\$ 71,524	\$ 286,096
Federal		
Fees		
Other:		

Narrative: Funding for these positions is from the OSHPD grant agreement which was approved by the Board of Supervisors on January 12, 2021 and included in FY 2020-21. The annual cost of these positions is \$286,096 and the cost for the fourth quarter of Fiscal Year 2020-21 is \$71,524.

Staffing Impacts:

Legal Positions:

Add 2 new

FTEs:

Add 2.0

There is no additional staffing impact created from creating two new FTEs.

Special Instructions:

Please return one (1) copy of the minute order as well as one (1) copy of both the fully executed Salary Resolution to bwellcontractsstaff@co.santa-barbara.ca.us, Rey Guillen at rguillen@co.santa-barbara.ca.us and to Stefan Brewer, Workforce Planning Division, Human Resources Department at SBrewer@SBcountyhr.org.

Attachments:

Attachment A: Salary Resolution

Authored by:

Lindsay Walter & Rey Guillen/dm