



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Social Services  
**Department No.:** 044  
**For Agenda Of:** June 15, 2021  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Daniel Nielson, Social Services Director  
Director(s) (805) 346-7101  
Contact Info: Marianne Reagan, Adult and Children Services Operations Manager  
(805) 681-4529  
**SUBJECT:** First Amendment to the Agreement with Aspiranet for Child Welfare Services  
Family Evaluation Services

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**County Counsel Concurrence:**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify and authorize the Chair to execute the First Amendment to the Agreement with Aspiranet (local vendor) to provide Family Evaluation Services for a total increased contract amount not to exceed \$80,000 for the period of July 1, 2020 through June 30, 2021 and renew for a total contract amount not to exceed \$70,000 for the period of July 1, 2021 through June 30, 2022; and
- b) Determine that the activity is not a "Project" subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(5), since the activity is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

This item is on the agenda in order to approve the First Amendment to the Agreement with Aspiranet to provide Family Evaluation Services (FES) for a total increased contract amount not to exceed \$80,000, increased from \$60,000 for the period of July 1, 2020 through June 30, 2021, and renew for a total contract amount not to exceed \$70,000 for the period of July 1, 2021 through June 30, 2022. The FES

Services outlined in the Statement of Work, Payment Arrangements and Performance Measures remain the same as noted in the original Agreement.

**Background:**

DSS has a need for Family Evaluation Services to be completed in both English and/or Spanish for both matched and unmatched families participating in the Resource Family Approval (RFA) process. The goal is to provide permanency for dependent children in a timely and efficient manner.

The RFA process involves assessing families for placement of dependent children including non-minor dependents, and requires completion of a comprehensive assessment that includes evaluating the applicant family’s ability to honor a child’s natural connections; to parent a child in a family setting; to provide a safe, nurturing and stable home; and to provide permanence or prepare a child for permanence. A primary component of the comprehensive assessment is the family evaluation.

The family evaluation is an assessment that creates a comprehensive picture of the family by exploring the applicant’s family dynamics and characteristics, including mental, physical, and emotional health. This assessment helps to identify the family’s structure, values, discipline practice, coping strategies, strengths and motivation to become a resource family. The contractor will provide a recommendation based on their written family narrative and assessment that supports whether a prospective applicant should be approved or denied as well as the services or additional training that may be needed for the family to best meet the needs of children, youth, or non-minor dependents in out-of-home care.

**Performance Measure:**

***Performance Measures for the Family Evaluation Services Program:***

- Contractor will make contact with applicants within seven (7) work days of receipt of referral 98% of the time. (Objective Met – 100% as of Q2 Fiscal Year (FY) 2020/2021)
- With family cooperation, Contractor will complete family evaluation within 45 days of receiving a referral from the County 90% of the time. (Objective Met – 92% as of Q2 FY 2020/2021)
- Contractor will provide monthly client update report and monthly invoice to the County by the 15th of the month following the provision of services. (Objective Met – 100% as of Q2 FY 2020/2021)

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>FY2020/2021</u></b>		<b><u>FY2021/2022</u></b>		<b><u>Total One-Time</u></b>
	<b><u>Cost:</u></b>		<b><u>Cost:</u></b>		<b><u>Project Cost</u></b>
General Fund	\$	17,077	\$	14,943	
State	\$	39,848	\$	34,867	
Federal	\$	23,075	\$	20,190	
Fees					
Other:					
<b>Total</b>	<b>\$</b>	<b>80,000</b>	<b>\$</b>	<b>70,000</b>	<b>\$ -</b>

Narrative:

Approval and execution of this Amendment will result in total direct contract expenditures of no more than \$80,000 in FY 2020/2021 and no more than \$70,000 in FY 2021/2022. Appropriations and associated funding for FY 2020/2021 are included in the DSS adopted and recommended budgets, accordingly, under the Social Service Programs division.

This Agreement will be funded with 29% federal sources, 50% state 2011 Realignment funds, and 21% County funds. The Agreement contains a non-appropriation clause in the event funds are not appropriated.

**Key Contract Risks:**

The risk assessment worksheet has been completed and DSS has determined that Aspiranet is a medium risk vendor. The County has experience with Aspiranet and is confident of their ability to provide services.

**Staffing Impacts:**

**Legal Positions:**

None

**FTEs:**

None

**Special Instructions:**

Please scan, email and send one (1) duplicate original Agreement, and a copy of the minute order to:  
DSS Contracts Unit  
C/O Nereida Zarate  
2125 S. Centerpointe Parkway, 3<sup>rd</sup> Floor  
Santa Maria, CA 93455

**Attachments:**

1. Attachment 1 – First Amendment – Aspiranet – Family Evaluation Services
2. Attachment 2 – Minute Order and Executed Agreement – Aspiranet – Family Evaluation Services

**Authored by:**

Marianne Reagan, Adult and Children Services Operations Division Chief  
Nereida Zarate, Contracts Coordinator