



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: County Executive Office
Department No.: 012
For Agenda Of: November 2, 2021
Placement: Administrative Agenda
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director(s) Mona Miyasato, County Executive Officer
Contact Info: Jacquelyne Alexander, Chief Deputy Clerk of the Board

DocuSigned by:
Mona Miyasato
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SUBJECT: 2022 Board of Supervisors Schedule of Meeting Dates and Locations

County Counsel Concurrence

As to form: N/A

Other Concurrence: N/A

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

Consider the adoption of the 2022 Board of Supervisors' schedule of meeting dates and locations.

Summary Text:

The current practice of the Board of Supervisors is to conduct Regular Meetings on the first three Tuesdays of each month. The first and third Tuesday in Santa Barbara and the second Tuesday in Santa Maria. The Board of Supervisors does not meet on fourth and fifth Tuesdays except as necessary. In 2021, the Board of Supervisors is scheduled to conduct 28 Regular Meetings, April Budget Workshops, June Budget Hearings, and 4 Special Meetings.

The proposed 2022 Board of Supervisors Schedule of Meeting Dates and Locations continues the practice of conducting meetings on the first, second and third Tuesdays of each month. This schedule includes 28 Regular Meetings of the Board of Supervisors as well as Budget Workshops and Budget Hearings. At the discretion of the Board of Supervisors, meetings can be added or cancelled throughout the year as necessary.

The County Executive Office is proposing Budget Workshops on Monday, April 11, 2022, Tuesday, April 12, 2022 and Thursday, April 14, 2022 in Santa Barbara; and Budget Adoption Hearings on Tuesday June 14, 2022 and Thursday, June 16, 2022 in Santa Barbara.

The proposed 2022 schedule incorporates a Summer Recess from July 26, 2022 to August 16, 2022 and a Winter Recess from December 20, 2022 through January 3, 2023. The proposed recesses maintain two Board of Supervisors meetings a month in July, August, and December 2022. Advance knowledge of the Summer and Winter Recesses will allow the Board of Supervisors and staff to efficiently schedule and set hearings for the remaining Board of Supervisors meetings through the summer and provide an opportunity for personal planning.

The proposed 2022 schedule does not include a meeting on Tuesday November 15, 2022 in anticipation of the California State Association of Counties (CSAC) Annual Conference to be held from November 14, 2022 through November 18, 2022 in Orange County.

Lastly, the Board of Supervisors has recently avoided meetings on Election Day and Tuesdays following a Monday Holiday. As such, meetings are not scheduled for Election Day on Tuesday, June 7, 2022 and Tuesday, November 8, 2022 and the following Tuesdays following a Monday Holiday:

Tuesday, January 18, 2022 (Martin Luther King Jr. Holiday)
Tuesday, February 22, 2022 (Presidents' Day Holiday)
Tuesday, May 31, 2022 (Memorial Day Holiday)
Tuesday, June 21, 2022 (Juneteenth Holiday)
Tuesday, July 5, 2022 (Independence Day Holiday)
Tuesday, September 6, 2022 (Labor Day Holiday)

In addition, a meeting is not scheduled for Tuesday, November 22, 2022 due to the Thanksgiving Holiday.

Background:

Government Code Section 25081 requires the Board of Supervisors to hold Regular Meetings at the County seat, which is located in the City of Santa Barbara. Santa Barbara County Code Chapter 2, Article 1, Section 2-1 provides that a Regular adjourned meeting may be held outside of the County seat on a Regular Meeting date in lieu of a Regular Meeting.

Special Instructions:

Direct the Clerk of the Board of Supervisors to notify all County Departments of the adopted 2022 Board of Supervisors' Schedule of Meeting Dates and Locations.

Attachments:

Attachment A – Proposed 2022 Board of Supervisors' Schedule of Meetings dates and locations.

Authored by:

Jacquelyne Alexander, Chief Deputy Clerk of the Board
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