



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Health  
**Department No.:** 041  
**For Agenda Of:** November 9, 2021  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Van Do-Reynoso, MPH, PhD, Director  
Director(s) Public Health Department  
Contact Info: Angela Yates, Director of Animal Services 805-319-8646  
**SUBJECT:** City of Santa Barbara Animal Services Revenue Agreement for FY 2021-22

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors consider the following recommendations:

- a) Approve, ratify, and authorize the Chair of the Board to execute the City of Santa Barbara Animal Services Revenue Agreement to provide full animal services for the period of July 1, 2021 through June 30, 2022 for a total amount of \$418,000 for the period; and
- b) Determine that these activities are exempt from California Environmental Quality Act review per CEQA Guideline Section 15061(b)(3), since it can be seen with certainty that there is no possibility that the activities may have a significant effect on the environment, and direct staff to file the Notice of Exemption.

**Summary Text:**

This item is on the agenda for execution of the Revenue Agreement for Animal Services with the City of Santa Barbara (Attachment A) for FY 2021-22. The Public Health Department (PHD) Animal Services program provides animal control and/or sheltering services to seven cities within Santa Barbara County, as well as the Santa Ynez Band of Chumash Indians. The term of the Agreement is for one year.

**Background:**

PHD Animal Services provides services to the Tribe and to the cities of Buellton, Lompoc, Santa Maria, Solvang, Guadalupe, Goleta, and Santa Barbara through revenue agreements. Revenue agreements for the other listed cities were approved by your Board on July 13, 2021, August 17, 2021, and September 14, 2021. In accordance with State law, the County contracts with these cities to enforce each city's ordinances related to animal control.

The new FY 2021-22 agreements have been updated to provide uniform and consistent descriptions of the range and scope of services provided. Animal sheltering services for the City of Santa Barbara include: animal impoundment, sheltering, boarding, quarantine, veterinary services, euthanasia services, animal adoptions, foster program, disposal of dead animals, pet retention services, foster coordination, volunteer management, return-to-field services for cats and related administrative services. Impounded animals will be vaccinated and provided necessary care, microchipping, and food and shelter in accordance with the provisions of State law.

**Performance Measure:**

Not applicable as this is a revenue agreement.

**Contract Renewals and Performance Outcomes:**

Not applicable as this is a revenue agreement.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

Approval and authorization of the Revenue Agreement with the City of Santa Barbara will not impact the use of General Fund contribution by Animal Services for a Board approved one year increase of 2%.

<b>Revenue Source:</b>	<b>FY 20-21:</b>	<b>FY 21-22:</b>
City of Santa Barbara	\$ 409,760	\$ 418,000

The total increase from Fiscal Year 2020-21 to Fiscal Year 2021-22 for the City of Santa Barbara is \$8,240. The Fiscal Year 2021-22 amount is budgeted as part of the department’s Adopted FY 2021-22 budget.

**Key Contract Risks:**

N/A

**Staffing Impacts:**

**Legal Positions:**  
0

**FTEs:**  
0

**Special Instructions:**

Please execute three (3) original Agreements with the City of Santa Barbara, and retain two (2) executed originals and one Minute Order for pick up by the department. Please email the PHD Contracts Unit at [Kelly.Lazarus@sbcphd.org](mailto:Kelly.Lazarus@sbcphd.org) when items are available for pick-up.

**Attachments:**

- A. City of Santa Barbara Animal Services Revenue Agreement FY 2021-22
- B. Notice of Exemption

**Authored by:**

Angela Yates, Animal Services Director