



Legislation Details (With Text)

File #: 22-00658 **Version:** 1
Type: Administrative Item **Status:** Agenda Ready
File created: 7/1/2022 **In control:** BOARD OF SUPERVISORS
On agenda: 7/12/2022 **Final action:** 7/12/2022
Title: Consider recommendations regarding a Countywide Accela Inc. Licensing, as follows:

a) Approve and authorize the Chair to execute the first amendment to the Master Services Agreement with Accela, Inc., to add a non-appropriation of funds clause to the agreement;

b) Approve and authorize the County Executive Officer or designee to execute an Order Form subject to the County's Master Subscription Agreement with Accela, Inc. (Board Contract Number BC19-110) for subscription services for CEO Cannabis licensing totaling 19 user licenses including user training in an order amount of \$65,399.71 for the period August 31, 2022 through August 30, 2023;

c) Approve, ratify, and authorize the Planning and Development Director or designee to execute an Order Form subject to the County's Master Subscription Agreement with Accela, Inc. (Board Contract Number BC19-110) for subscription services for Planning and Development totaling 165 user licenses including user training for a total contract amount not to exceed \$2,276,914.43 for a term of July 1, 2022 through June 30, 2026, subject to annual budget allocations;

d) Approve, ratify, and authorize the Public Health Director or designee to execute an Order Form subject to the County's Master Subscription Agreement with Accela, Inc. (Board Contract Number BC19-110) for subscription services for Environmental Health Services totaling 50 user licenses, enhanced reporting, and user training an amount not to exceed \$604,490.38 for July 1, 2022 through June 30, 2026, subject to annual budget allocations; and

e) Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

Sponsors: COUNTY EXECUTIVE OFFICE, GENERAL SERVICES DEPARTMENT, PLANNING AND DEVELOPMENT DEPARTMENT, PUBLIC HEALTH DEPARTMENT

Indexes:

Code sections:

Attachments: 1. Board Letter, 2. Attachment 1 - Existing MSA between County and Accela 08-14-2018 Flat, 3. Attachment 2 - First Amendment to Agreement between County and Accela, Inc, 4. Attachment 3 - Cannabis Licensing Renewal 2020 to 2023, 5. Attachment 4 - Planning and Development Licensing for 2021 to 2026 Flat, 6. Attachment 5 - Environmental Health Services Licensing for 2021 to 2026 Flat, 7. Executed Amendment, 8. Minute Order

Date	Ver.	Action By	Action	Result
7/12/2022	1	BOARD OF SUPERVISORS	Acted on as follows:	Pass

Consider recommendations regarding a Countywide Accela Inc. Licensing, as follows:

a) Approve and authorize the Chair to execute the first amendment to the Master Services Agreement with Accela, Inc., to add a non-appropriation of funds clause to the agreement;

- b) Approve and authorize the County Executive Officer or designee to execute an Order Form subject to the County's Master Subscription Agreement with Accela, Inc. (Board Contract Number BC19-110) for subscription services for CEO Cannabis licensing totaling 19 user licenses including user training in an order amount of \$65,399.71 for the period August 31, 2022 through August 30, 2023;
- c) Approve, ratify, and authorize the Planning and Development Director or designee to execute an Order Form subject to the County's Master Subscription Agreement with Accela, Inc. (Board Contract Number BC19-110) for subscription services for Planning and Development totaling 165 user licenses including user training for a total contract amount not to exceed \$2,276,914.43 for a term of July 1, 2022 through June 30, 2026, subject to annual budget allocations;
- d) Approve, ratify, and authorize the Public Health Director or designee to execute an Order Form subject to the County's Master Subscription Agreement with Accela, Inc. (Board Contract Number BC19-110) for subscription services for Environmental Health Services totaling 50 user licenses, enhanced reporting, and user training an amount not to exceed \$604,490.38 for July 1, 2022 through June 30, 2026, subject to annual budget allocations; and
- e) Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.