



Legislation Text

File #: 14-00630, **Version:** 1

Approve an Agreement with Anacomp, Inc. for Microfiche Conversion and Software Implementation Services, as follows: (4/5 Vote Required)

- a) Approve and authorize the Chair to execute an Agreement with Anacomp, Inc. (not a local vendor), for a base Contract amount not to exceed \$176,312.00 for the following services:
 - i) Convert historical permit records from approximately 1.6 million microfiche images to digital images; and
 - ii) Implement an archive system that will publish the converted digital images as well as future digital images to the County's customers through a searchable Internet-based archive;
- b) Authorize the Director of Planning and Development or designee to approve changes or additions in the services being performed under the Agreement in an amount not to exceed \$73,688.00, in the event that the microfiche image count exceeds the estimated 1.6 million images;
- c) Approve Budget Revision No. 0003532 increasing appropriations of \$250,000.00 in Planning and Development Department General Fund for services and supplies funded by release of committed fund balance; and
- d) Find that the proposed Agreement is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline section 15378(b)(2) in that the Agreement involves a continuing administrative or maintenance activity, and CEQA Guideline section 15378(b)(5), in that the Agreement involves an organizational or administrative activity of government that will not result in the direct or indirect physical change in the environment.