

Clerk of the Board of Supervisors

County of Santa Barbara
105 E. Anapamu St., Rm. 407
Santa Barbara, CA 93101



one COUNTY | one FUTURE

Memo: Resolution for Placement on Board of Supervisors' Agenda

Agenda Date: May 6, 2025

Staff Contact: Daisy Weber, daweber@countyofsb.org

Subject: 2024 Carpinterian of the Year – Lynda Fairly Resolution

To be Sponsored by Supervisor(s): Lee

This Resolution (CHECK ONE):

- ☒ Will Be Presented at the Meeting
☐ Will Not Be Presented at the Meeting

To be Presented to: Lynda Fairly – lyndafairly@yahoo.com

- ☒ In Person
☐ Via Zoom
☐ Not to be Presented at BOS Hearing

**Emails are required for all recipients in order to provide them with important logistic information.*

Mandatory Docketing Requirements:

- ☐ Resolution Guidelines:
 - Limit the number of “Whereas” paragraphs to a maximum of 5.
 - Resolutions should not exceed 350 words in length.
- ☐ When being presented - Original Resolution on legal-sized parchment paper with a seal and ribbon, in a navy folder or framed.
 - Paper, Seal, and ribbon can be obtained from the Clerk of the Board.
 - Example of when to frame: Retirement Resolutions
- ☐ Docket One (1) 8 ½” x 11” hard copy.
- ☐ E-mail a scanned copy of the Resolution and Cover Page to boardletters@countyofsb.org with a clearly titled email by the Docketing Deadline.

Please Check if Applicable:

- ☐ A reception will immediately follow the presentation of the Resolution.